

TCAT Livingston - Administrative Office Technology  
 Estimated Program Cost  
 2024-2025

First Term	TUITION	BOOKS/FEES	SUPPLIES	TOTALS
Tuition:	Tuition	\$ 1,440.00		
Fees:	MOS Testing Fee	\$ 110.00		
Books:	Office Procedures I -Cengage ISBN: 9780357700044	\$ 245.00		
Supplies:	FlashDrive		\$ 15.00	
	Headphones		\$ 10.00	
	Estimated Tax on Supplies		\$ 3.00	
Total - First term		\$ 1,440.00	\$ 355.00	\$ 28.00
				\$ 1,823.00

Second Term	TUITION	BOOKS/FEES	SUPPLIES	TOTALS
Tuition:	Tuition	\$ 1,440.00		
Fees:	MOS Testing Fee	\$ 500.00		
	TestOffice Pro / Library ISBN: 9781935080800	\$ 135.00		
Books:				
Supplies:				
Total - Second term		\$ 1,440.00	\$ 635.00	\$ -
				\$ 2,075.00


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Third Term (Medical Admin Assistant)		TUITION	BOOKS/FEES	SUPPLIES	TOTALS
Tuition:	Tuition	\$ 1,440.00			
Fees:					
Books:					
Supplies:					
Total - Third term		\$ 1,440.00	\$ -	\$ -	\$ 1,440.00

Third Term (Administrative Assistant)		TUITION	BOOKS/FEES	SUPPLIES	TOTALS
Tuition:	Tuition	\$ 1,440.00			
Fees:					
Books:	Financial Functions ISBN: 9781265126827		\$ 185.00		
Supplies:					
Total - Third term		\$ 1,440.00	\$ 185.00	\$ -	\$ 1,625.00

Third Term (Legal Admin Assistant)		TUITION	BOOKS/FEES	SUPPLIES	TOTALS
Tuition:	Tuition	\$ 1,440.00			
Fees:					
Books:	Legal Terminology ISBN: 9780134849225		\$ 220.00		
Supplies:					
Total - Third term		\$ 1,440.00	\$ 220.00	\$ -	\$ 1,660.00

Third Term (Financial Services)		TUITION	BOOKS/FEES	SUPPLIES	TOTALS
Tuition:	Tuition	\$ 1,440.00			
Fees:					
Books:	Financial Functions ISBN: 9781265126827		\$ 185.00		

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Supplies:	ABA Teller Basics Book ISBN:9780899827162	\$ 100.00	
Total - Third term		\$ 1,440.00	\$ 285.00 \$ - \$ 1,725.00

Third Term (Admin/Marketing)		TUITION	BOOKS/FEES	SUPPLIES	TOTALS
Tuition:	Tuition	\$ 1,373.00			
Fees:					
Books:	Financial Functions ISBN: 9781265126827		\$ 185.00		
Supplies:					
Total - Third term		\$ 1,373.00	\$ 185.00	\$ -	\$ 1,558.00

GRAND TOTAL (Financial Services)	\$ 4,119.00	\$ 1,275.00	\$ 28.00	\$ 5,422.00
Grand Total (Admin/Marketing)	\$ 4,119.00	\$ 1,175.00	\$ 28.00	\$ 5,322.00
GRAND TOTAL (Medical Admin Assistant)	\$ 4,119.00	\$ 990.00	\$ 28.00	\$ 5,137.00
GRAND TOTAL (Administrative Assistant)	\$ 4,320.00	\$ 1,175.00	\$ 28.00	\$ 5,523.00
GRAND TOTAL (Legal Admin Assistant)	\$ 4,320.00	\$ 1,210.00	\$ 28.00	\$ 5,558.00